



BREAKFAST CLUB BOOKING FORM – SEPTEMBER 2020

ALL PLACES MUST BE BOOKED

Please circle the days you require breakfast club for your child. **Please be aware that places are limited and are not guaranteed.**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
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Parents will receive written notification confirming your child's place

Child's name: Class:.....

Parent / carer's name: Job Role: Employer:

Parent / carer's name (if applicable): Job Role: Employer:

Telephone No:

Date:



Dear Parent / Carer,

Breakfast Club

Further to our earlier letter regarding Breakfast club, please find overleaf a booking form for anyone who requires this service.

Breakfast club is now available on a very limited basis and all places need to be booked in advance. Due to the set up of “bubbles” children from different year groups are not allowed to mix, which greatly restricts the provision we can offer, therefore priority will be given to working families.

Entry will be via the main school gate where our crossing patrol would normally be, then enter school via the main reception between 8.00am and 8.15am only. We cannot accommodate late arrivals.

Please do not request a place in Breakfast club if you do not have a genuine need; if there are any adults in your household that are not working, we will expect that they bring your child to school for their allocated starting time.

We are currently continuing to offer Breakfast club as a free service, however if demand is higher than we anticipate, school reserves the right to charge a fee for this service as we may need to increase staffing levels to meet demand. Should this occur, we will contact you directly.

If you book a place and do not need it, please let us know so that we can allocate your place to another child. If you have been given a place and your child does not attend without a reason for absence given, we will contact you and remove your child from the register.

As a reminder, new Reception starters cannot access Breakfast club until Monday 5th October.

We are aware that this is a huge change from our normal provision and we apologise for any inconvenience this may cause you. Please be assured that we will be monitoring the situation very carefully and will update you if we are in a position to make any changes. If you have any special circumstances that you would like to discuss, please do not hesitate in contacting school however please be aware that we are unable to accommodate every family's individual circumstances.

As always, we appreciate your understanding and co-operation.

With regards,

Miss A M Lewis
Acting Headteacher